**Pope County Farm Bureau and Ag Society Intern Responsibilities**

* Attend meetings
* Ensure Breakfast on the Farm (BOF) and County Fair on local Community Calendars
	+ Radio stations, newspapers, and electronic billboards at banks
* Create and assist distribution of BOF/county fair posters and save the dates
* Register for parades and attend to pass out materials
* Lesson plan and execute ag in the park and at county fair
* Create facebook posts and content to keep people updated and informed
* Other duties as specified by Pope County Farm Bureau or Pope County Ag Society

**Description for Application**

Pope County Farm Bureau is collaborating with Pope County Ag Society to create a new scholarship program! We are looking for applicants that are 18 years and older looking for experience in agriculture communications. Applicants must be willing to put in 100-150 hours serving the County Farm Bureau and Ag Society in a variety of ways. This includes but is not limited to attending meetings, creating facebook content, ensuring adequate community advertisement of our local Breakfast on the Farm and County Fair events, and lesson planning/execution of activities for “Ag in the Park.” Program will begin in the middle of May and will come to a conclusion following Breakfast on the Farm on September 4, 2023.

**Return application to: Pope County Farm Bureau, c/o Nada Carter, 26708 Co Rd 10, Starbuck, MN 56381 or email to nadacarter@gmail.com**

**Responsibilities:**

* Register for parades – End of May/Beginning of June
	+ Hancock 4th of July, Starbuck Heritage Days (get info from someone and then email it in), and Waterama (online registration); Kensington, Hoffman, Barrett and Elbow Lake (in conjunction with WCA FFA
	+ Parade description:

Pope and Grant County Farm Bureaus and Dan & Kay Persons’ Rafter P Ranch would like to cordially invite you to our 5th annual free Breakfast on the Farm on September 4, 2023, Labor Day morning. Breakfast will be served from 8 - 11 am, with ongoing activities, such as hayride tours, demonstrations, reading stations with local authors, bale obstacles, and more, happening until noon. Come and learn about sheep farming in our own backyard!

* Social media – posts advertising BOF, days of the month related to ag
	+ Could do myth buster things or fact check things
	+ Information to teach people about ag
	+ Create an event for Breakfast on the Farm and share with as many people as possible
	+ Post event on local “What’s Happening” and “Sell It Site” pages
	+ Post 3-4 times a week
* Advertisement – Start contacting at the beginning of June
	+ Contact information for some already available; will need to reach out to some
	+ Contact places listed and anywhere else that would be helpful
* Ag Day in the Park – Once a month
	+ Try to decide dates before school gets out – **Create slip to send home with students with dates and information**
	+ Create content – elementary age kids
	+ Advertise – send to Glenwood Chamber (event emails/community calendar); post to “What’s Happening in Pope County” on Facebook; send to the Traveling Tree House and Daycare Association
	+ Lessons need to be short and interactive (30 minutes roughly) 🡪 much longer and you lose attention from small children
* Breakfast on the Farm – advertise as much as possible from May to September
	+ Create Save the Date card to distribute at parades
	+ Create poster to be hung around town and posted on social media
	+ Post on county page, as well as local sell it sites and what’s happening sites
* Pope County Fair – advertise as much as possible from May to August
	+ Assist with keeping the website updated
	+ Create event for social media platforms
	+ Post on county page, sell it and what’s happening sites
	+ Largely responsible for event photos and media surrounding fair week
* Other responsibilities as assigned by Pope County Farm Bureau or Pope County Ag Society

Pope County Farm Bureau and

 Ag Society Scholarship Program

Name (first and last): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Physical address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Major (or anticipated major): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What about this program interests you? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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What skills will you bring to the position? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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What do you most want to learn? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Two References (Names & Contact Information)­­­­­­­­­­­­­

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